

**SOCIAL WORKERS SECTION  
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,  
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS  
MINUTES  
August 4, 2004**

**PRESENT:** George Kamps, Eric Alvin (left 10:34 a.m.), Mary Jo Walsh,  
Ada Williams-Parr

**EXCUSED:** None

**STAFF:** Roxanne Peterson, Administrative Assistant; Dennis Schuh,  
Legal Counsel; John Schweitzer, Legal Counsel; Gina York,  
Bureau Assistant; Division of Enforcement and other staff

**GUESTS:** Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI;  
William Heiss, UW-Madison; Carol Thomas, WMHI;  
Joanne O'Connor, WMHI

**CALL TO ORDER**

George Kamps called the meeting to order at 9:23 a.m. A quorum of four members was present. Chair Kamps welcomed new Section members and introductions were made.

**APPROVAL OF AGENDA**

**Additions to the Agenda**

- Open Session: Add Under Screening Panel Report – Appointment of Section Member to Screening Committee
- Open Session: Add Under Consulting with Legal Counsel – How to Promote the Rule Change Regarding the Training Certificate
- Open Session: Add Under Other Section Business – Review of New Application Forms
- Open Session: Add Under Other Section Business – Report Regarding ASWB New Board Member Training held in Virginia

**MOTION:** Ada Williams-Parr moved, seconded by Eric Alvin, to approve the agenda as amended. Motion carried unanimously.

## **APPROVAL OF MINUTES OF JUNE 9, 2004**

### **Amendments to the Minutes**

None.

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr to approve the minutes of June 9, 2004 as written. Motion carried unanimously.

## **APPOINTMENT OF BOARD CREDENTIALING LIAISON**

The Section discussed and took the following action.

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr, to designate Eric Alvin and George Kamps as credentialing liaisons for the Section. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

Roxanne Peterson, Administrative Assistant, informed the Section she is developing a Board member database for the DRL Website. Ms. Peterson shared that Kimberly Nania, Bureau Director, was at a conference and could not attend today's meeting. She also checked with the Section if they would be attending the upcoming Board Member Workshop. Mary Jo Walsh will be attending but Eric Alvin and Ada Williams-Parr will not be attending. The building renovations are continuing and it appears it may take longer than originally planned for work to be completed.

## **REVIEW OF BOARD MEMBER ROSTER**

Roxanne Peterson routed the document to all Section members for their review and to update the information on the roster. Ms. Peterson will make the necessary revisions indicated after today's meeting.

## **PRESENTATION OF PROPOSED STIPULATIONS**

None.

## **PRESENTATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED AFTER MAILING OF AGENDA**

None.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

John Schweitzer, Legal Counsel, reported on the status of the postgraduate LCSW rules. Attorney Schweitzer recommends that Kimberly Nania, Bureau Director of Health Services Professions, continue the process of any pending rules with the new legal counsel appointed to the Board and to inform Secretary Strong Hill. Mark Herstand, NASW has been receiving calls regarding the postgraduate LCSW issue. Attorney Schweitzer recommended posting the postgraduate LCSW applications on the DRL Website once approved by the Section while waiting for approval of the rules. Jan Neitzel will provide a copy of the postgraduate LCSW application materials for the Section to review later in today's meeting.

### **REQUEST FOR APPROVAL OF CAPSTONE COURSE THROUGH UPPER IOWA**

The Section reviewed the correspondence by Susan M. Crooks requesting approval of the capstone course she had taken. The Section requested Jan Neitzel to obtain more information from Ms. Crooks. Once Jan Neitzel receives the requested material she will consult with a designated Section member to assist in a response on this issue. The Section took the following action.

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to designate Mary Jo Walsh to work with Jan Neitzel to obtain more information and prepare a response to this request. Motion carried unanimously.

### **APPROVAL OF PSYCHOMETRIC TESTING**

There were no requests for approval of psychometric testing for today's meeting,

### **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

There were no requests for approval of psychometric testing received after the mailing of the agenda.

### **SCREENING PANEL REPORT**

#### **JULY 21, 2004 SCREENING COMMITTEE BY TELECONFERENCE**

The Screening Committee screened four complaints on July 21, 2004. There were 1 case opened, 3 cases not opened, and 0 cases which needed more information.

#### **AUGUST 4, 2004 SCREENING COMMITTEE**

The Screening Committee screened six complaints on August 4, 2004. There were 2 cases opened, 4 cases not opened, and 0 cases which needed more information.

## **APPOINTMENT OF SECTION MEMBER TO SCREENING COMMITTEE**

The Section needed to appoint a Section member to the Screening Committee due to the resignation of Crystal Berg. The Section took the following action.

**MOTION:** Eric Alvin moved, seconded by Ada Williams-Parr, to appoint Mary Jo Walsh to the Social Work Section's screening committee. Motion carried unanimously.

As a public member is preferred on the Screening Committee, one will be appointed when the public member position is filled. The current Screening Committee members are George Kamps and Mary Jo Walsh.

## **SPEAKING ENGAGEMENT REQUESTS**

None.

## **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

None.

## **INFORMATIONAL ITEMS**

### **ASWB NOMINATION FORMS FOR ANNUAL MAJOR AWARDS**

The Section discussed the different types of awards given annually by ASWB and nominations for this year. The Section took the following action.

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to nominate John Schweitzer for the Board Administrator Award. Motion carried unanimously.

The paperwork will be completed by George Kamps and submitted to ASWB for consideration.

## **CONSULTING WITH LEGAL COUNSEL**

### **HOW TO PROMOTE THE RULE CHANGE REGARDING TRAINING CERTIFICATES**

The Section consulted with John Schweitzer, Legal Counsel, on ways they could help promote the rule change regarding training certificates. Attorney Schweitzer shared with the Section that this will take several months. The Section requested to have this placed on their November 2004 agenda for further discussion.

## **VISITOR COMMENTS**

Joanne Barndt, UW-Milwaukee/WCSWE, asked the Section if someone could be designated to speak at the Wisconsin Council of Social Work Education (WCSWE) meeting to be held on

Friday, October 8, 2004 at the Chula Vista Resort, in Wisconsin Dells, Wisconsin. The request would be for approximately a half-hour presentation. Jennifer Borup was the Section member who presented at this function in the past. The Section will discuss and make a decision at their next meeting.

Some additional questions and concerns arose. First question was regarding medical social work ethics and whether it is equivalent to social work ethics for continuing education. The Section recommended that at their next meeting they will have a review and discussion on the NASW Code of Ethics and/or MPSW 20. The second question was regarding applying for clinical licensure and if an applicant did not meet the clinical requirements as originally set, do they need to reapply after the passing of the new rule. After consulting with Jan Neitzel, Credentialing, the Section provided the answer that yes they must reapply.

### **CONVENE TO CLOSED SESSION**

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Mary Jo Walsh-yes; George Kamps-yes, Ada Williams-Parr-yes. Motion carried unanimously.

Open Session recessed at 11:08 a.m.

### **RECONVENE INTO OPEN SESSION**

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 11:34 a.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

#### **IMPAIRED PROFESSIONALS PROCEDURE (IPP)**

None.

#### **MONITORING**

None.

### **DELIBERATION ON OTHER MONITORING CASES RECEIVED AFTER MAILING OF THE AGENDA**

None.

**DELIBERATION OF PROPOSED STIPULATIONS THAT MAY BE SIGNED  
AFTER MAILING OF AGENDA**

None.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS  
RECEIVED AFTER MAILING OF AGENDA**

None.

**DSM IV, QUESTIONS TO BE ADDED**

None.

**REVIEW OF INQUIRIES RECEIVED BY LEGAL COUNSEL**

None.

**DIVISION OF ENFORCEMENT – CASE STATUS REPORT**

**MOTION:** Mary Jo Walsh moved, seconded by Ada Williams-Parr, to issue an administrative warning to case **03 SOC 041**.

**CONSULTING WITH LEGAL COUNSEL**

The Section Consulted with John Schweitzer, Legal Counsel, through out today's meeting as needed.

**APPROVAL OF APPLICATIONS REVIEWED WITH JAN NEITZEL**

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**CLINICAL APPLICATIONS**

ALFORD, MARY-approved  
BRONECKI, ROBERTA-denied  
CASTILLO, JILL-denied  
CHRISTIAN, SANDRA-approved  
CHRISTMAN-DREYER. EDEN-approved  
COLLINS-REED, ANNE-approved  
FLOOD, MARGARET-approved

HOFFMAN, STEPHEN-approved  
LEWIS, MARSHA-approved  
LUEBKE, ANASTASIA-denied  
MARTENS, JODIE-approved  
MCNULTY, KATHLEEN-denied  
MEDENBLIK, LAUREL-denied  
PAROS, LAURA-approved  
RACH, JENNIFER-approved  
SMITH, MARY-denied  
WHITMORE, MARY JANE-denied  
WISIOL-ALBERT, STEPHANY-approved

## **SWTC**

BEHNKE, JULIE-experience-approved  
BLAZEK, MELISSA-experience-plan approved  
BURCH, KRISTIN-degree-denied  
CROOKS, SUSAN-course-denied  
EBERLE, MICHELLE-course-more information  
GERARD, MICHELE-experience-denied  
GREFE, MARY-experience-approved  
HAGAR, WENDY-experience-approved  
HATHAWAY, CASEY-experience-approved  
KING, JENNIFER-experience-approved  
LEJA, MEGHAN-experience-approved  
MEDVED, JESSICA-experience-approved  
PARAVENTI, JOANN-experience-approved  
SCHMIDTKNECHT, SHANON-experience-approved  
SHELTON, ANGELA-course-approved  
TEGEN, CATHY-experience-denied  
Troxell, LISA-courses-approved  
USTBY, JESSIE-experience-approved  
WILLIAMS, AMY-experience-denied

## **OTHER REVIEWS**

GIBBS, JENNIFER-approved  
HOWARD, ALICE-approved  
KHARE, NIDHI-approved  
MOFFITT, MARCIA-approved  
PATTSHECK, HEIKE-approved  
ROY, JENNIFER-approved  
TESKE-YOUNG, BARBARA-approve  
THOMPSON, JENNIFER-more information

## **OTHER SECTION BUSINESS**

### **REVIEW OF NEW APPLICATION FORMS**

The Section reviewed the latest draft of the new application with Jan Neitzel. Ms. Neitzel has not received a lot of calls at this time and she is ready for processing applications when Section directs. The original target date was set for August 1, 2004. George Kamps will send the email addresses to Jan Neitzel for her to send to identified schools the latest draft of the new application and to request feedback by August 12, 2004.

### **REPORT REGARDING THE ASWB NEW BOARD MEMBER TRAINING IN VIRGINIA**

Ada Williams-Parr reported to the Section regarding the ASWB new Board member training and as a newly appointed member to the Section this was very helpful and Ms. Williams-Parr highly recommends this training for all new members. She shared that Wisconsin was recognized for the Disciplinary Action Reporting System (DARS) report that is reporting to SW Boards on disciplinary actions taken. Ms. Williams-Parr thanked the Section for allowing her to attend.

### **CREDENTIALING FEE REPORT**

George Kamps received a copy of the Credentialing Fee Report. The summary stated that the Department in the 2005-2007 budget will again address the request of an increase in fees. Time studies by the Department have been ongoing reflecting the amount of time staff are working on activities and tasks related to each Board.

## **ADJOURNMENT**

**MOTION:** Ada Williams-Parr moved, seconded by Mary Jo Walsh, to adjourn the meeting at 12:08 p.m. Motion carried unanimously.